

COTTONWOOD RURAL WATER ASSOCIATION
POLICY NO. 204
ADDITIONAL HOOK-UPS

I. OBJECTIVE:

- A. C.R.W.A realizes that more people are coming to the community and housing is becoming harder to find. Therefore, it has become common that members have the need for additional hook-ups (including but not limited to: R.V.s and temporary mobile homes).
- B. C.R.W.A. Board and staff have every desire to accommodate all members and their specific needs within reason.

II. POLICY CONTENT:

- A. C.R.W.A. will offer fair accommodations to members who are in need of additional hook-ups.
- B. C.R.W.A will clearly explain the limits and costs of any additional hook-ups.

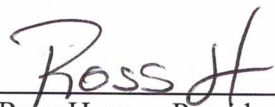
III. PROVISIONS:

- A. C.R.W.A. encourages members to understand that C.R.W.A. by-laws specifically stated that each member and membership shall be used to supply water to an *individual* family dwelling.
 - i. Membership was never intended to supply water to multiple buildings on any piece of property.
- B. C.R.W.A. realizes that in most cases it would not be economically feasible for either C.R.W.A. or the member to install separate meters for any and every temporary connection.
- C. If the member feels it would be in their best interest to have any additional memberships and meters, it is an option.
 - i. A single additional meter could supply water to no more than four additional hook-ups (five total).
 - ii. Any and all members who have additional hook-ups will be subjected to an additional minimum fee for each R.V., temporary mobile home, etc. that receives water from the C.R.W.A. system.
 - iii. The current minimum monthly fee is adjusted annually.
 - 1. This fee will be charged separately from the normal monthly membership bill.
 - 2. This fee will be sent separately from the normal monthly membership bill and will be marked "R.V."
 - 3. Any additional hook-up that is in place for two weeks of the month will incur the additional minimum fee for that month.
- D. C.R.W.A appreciates members' honesty in informing the C.R.W.A. staff of any additional hook-up situations on their property.

- E. C.R.W.A staff will monitor these hook-ups.
- F. If the member sees the need to make a temporary connection permanent the member must discuss with C.R.W.A. staff about an additional membership and meter.
 - i. If a temporary connection appears to have become permanent, C.R.W.A. will hold discussions with the member regarding additional membership and meter.

IV. RESPONSIBILITY:

- A. Members are responsible for informing C.R.W.A. staff of the need for any additional hook-ups. Members should also keep C.R.W.A staff informed of any changes that happen to these hook-ups.
- B. Members are required to pay the additional fees associated with any additional hook-ups in a timely manner.
- C. C.R.W.A. staff will monitor all additional hook-ups.
- D. This policy is subject to all applicable federal and state laws and regulations, including the New Mexico Low Income Water, Sewer and Solid Waste Service Assistance Act.

Approved: 
Ross Horner, President

Effective Date: September 10, 2015

Revised Date: August 25, 2022

Revised Date: April 24, 2024

Revised Date: September 17, 2024

**C.R.W.A. POLICY NO. 204
ADDITIONAL HOOK-UPS AGREEMENT**

I, _____, have read and understand this policy. By signing below, I hereby agree to the terms of this policy.

Pay the additional minimum per connection: \$ _____

Buy an additional membership and meter: \$ _____

Member Name (Print)

Date

Member Name (Signature)

C.R.W.A Representative (Signature)

Date