

COTTONWOOD RURAL WATER ASSOCIATION
POLICY NO. 206
RENTAL PROPERTIES

I. OBJECTIVE:

- A. C.R.W.A. understands that many members own properties that are rented out. This policy is written to help limit any issues with payments on rental properties owned by C.R.W.A. members.

II. POLICY CONTENT:

- A. C.R.W.A. will establish the process for payments on any rental properties owned by any C.R.W.A. members.

III. PROVISIONS:

- A. C.R.W.A. is not responsible for determining who is responsible for the monthly payment on a rental property; nor is C.R.W.A. responsible for determining where to send the monthly payment on a rental property.
- B. Therefore, no bills will be sent to any rental property addresses.
 - i. Bills will be sent to the owner of the C.R.W.A. membership and meter.
 - ii. The membership owner is responsible for collecting the payments from any renters as well as providing those payments to C.R.W.A. to cover the bills.

IV. RESPONSIBILITY:

- A. Members are responsible for collecting all payments for water bills on any rental properties they own. Members are also responsible for ensuring the payment of the water bills on any rental properties they own.
- B. C.R.W.A. will ensure that all water bills for any rental properties are sent to the owner of the membership.
- C. This policy is subject to all applicable federal and state laws and regulations, including the New Mexico Low Income Water, Sewer and Solid Waste Service Assistance Act.

Approved: _____



Ross Horner, President

Effective Date: March 1, 2016

Revised Effective Date: November 19, 2024